# Title (Style: Heading 1)

# Subtitle (Style: Heading 1 without bold)

(Style: Normal)

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| --- |
| Author#1 (Style: Author name)Affiliation (Style: Author affiliation)Author#2 (Style: Author name)Affiliation (Style: Author affiliation) |

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**Abstract**: (Style: Abstract). Keep under 200 words.

**Keywords**: (Style: Abstract). Five keywords or phrases separated by commas.

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## Introduction (Style: Heading 2)

(Style: Normal)

(Style: Normal) Cite references thus ([Gregory, 2015](#Gregory_2015)) at the most relevant points within a sentence, i.e. not outside the full stop. This is known as APA style - http://www.apastyle.org

## Heading Level 2 (Style: Heading 2)

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### Heading Level 3 (Style: Heading 3)

#### Heading Level 4 (Style: Heading 4)

Table 1 (Style: Caption) (above Table)

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| **(Style: Strong)** |  |  |
| (Style: Table) |  |  |

(Style: Normal)

The style for a Figure is Normal and centred.

Figure (Style: Normal Centred)

Figure 1 (Style: Caption) (below Figure)

## Conclusions/Recommendations (Style: Heading 2)

(Style: Normal)

## Acknowledgements (optional) (Style: Heading 2)

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## References (Style: Heading 2)

(Style: Normal) See author guide for examples of our preferred APA style formatting <http://www.apastyle.org>. All hyperlinks in the paper are to be active and body text references should be linked to the full citation in the reference list. To do this (1) place your cursor at the beginning of the line of the reference entry, (2) choose Insert->Bookmark, (3) create the bookmark e.g. Gregory\_2015, (4) go to the body text reference then select the body text reference which would be like (Gregory, 2015) then choose Insert->Hyperlink->Place in this document->bookmarks->Gregory\_2015. Look at the example body text reference in the Introduction section and see how it links to the full reference citation below.

In Microsoft Word the default action for hyperlinks is to break to a new line. To force the hyperlink to break across lines insert a N0-Width Optional Break space before a forward slash character. This will ensure that the hyperlink remains active.

To insert this character, do the following:

1. Position the cursor where you want to insert the character. For instance, you might insert a character after each slash in the URL.
2. Click the Insert tab and click Symbol in the Symbols group.
3. Click the Special Characters tab.
4. Highlight No-Width Optional Break.
5. Click Insert.

Gregory, M. (2015). The Rationale for Universal Access to Digital Services. Australian Journal of Telecommunications and the Digital Economy, 3(4), 166-184. [http://dx.doi.org‌/10.18080/ajtde.v3n4.45](http://dx.doi.org/10.18080/ajtde.v3n4.45)

## Endnotes (Style: Heading 2)

(Style: Normal) Note: footnotes are not permitted at all. Endnotes should be minimised. If an endnote cites a reference you should use the same APA style of citation as in the body of the paper; i.e. the full reference must appear in the list of References, so that it will then be automatically included in citation databases.